



## NOTICE OF INTENT TO AWARD

Dated: August 25, 2022

PROJECT: Resurface Tennis Courts for Town of Belleair

SOLICITATION NO. REC22-1

CONTRACT FOR: Town of Belleair

This Notice is in regard to the subject ITB-REC22-1 issued by the Town of Belleair for the Resurfacing of Tennis Courts. The Town has evaluated the bids received using the evaluation criteria identified in the contract documents, and the Town of Belleair is hereby announcing its conditional contract award to the following bidder:

- Florida Courts Inc.

The bidder listed above was the lowest responsive and responsible proposal.

As stated in the solicitation, following announcement of this award decision, all submissions in response to the bid are considered public records available for public inspection pursuant to Chapter 119, of the Florida Statutes.

Failure to file a protest within the time prescribed in Ordinance 548 - Procurement Code shall constitute a waiver of proceedings under chapter 120, Florida Statutes. A copy is provided on the following page for reference purposes.

The awarded proposal price is Thirty-Three Thousand Three Hundred Thirty Dollars and zero cents, (\$33,330), as indicated in the total schedule unit prices.



Ordinance 548 Procurement Code; Sec. 2-241. – Protests.

- (a) Purpose and intent. The purpose of this section is to provide an expedient administrative remedy for those participating in the town’s procurement process. The proceedings under this section are not intended to be, and shall not be interpreted as judicial or quasi-judicial, unless otherwise clearly specified. It is not the intent of the town to provide any rights to protesters not otherwise required by law. Rather, the town’s intent in creating a process for administrative review of solicitation award protests is to allow for errors in the solicitation process to be raised for the benefit of the taxpayers. Successful participation in any protest review does not ensure an award of a contract, and the town expressly reserves all rights it has under law.
- (b) Opportunity to protest. Any actual bidder, proposer, or contractor who is aggrieved in connection with the notice of intent to award a contract (protestor), where such grievance is asserted to be the result of a violation of the requirements of this procurement code or any applicable provision of law by the officers, agents, or employees of the town, may file a protest to the procurement agent.
- (c) Protest procedure and requirements.
  - (1) The protest shall be made in writing and filed with the procurement division by 4:00 p.m. on the fifth business day following the date of the electronic posting of the notice of intent to award. A protest is considered filed upon receipt by the procurement office. Failure to file a written protest within the time period specified shall constitute a waiver of the right to protest.
  - (2) The written protest shall identify the protesting party and the solicitation involved, including a statement of the grounds on which the protest is based and the applicable statutes, laws, ordinances or other legal authorities which the protestor deems applicable to the grounds for the protest.
  - (3) The protest shall not include challenges to the solicitation requirements, chosen procurement method, the evaluation criteria, the relative weight of the evaluation criteria, the formula specified for assigning points to the evaluation criteria in its protest, or the protestor’s opinion regarding its qualifications or the qualifications of other responding vendors.
  - (4) The procurement process shall not be stayed during the protest process unless the procurement agent, in his or her discretion, deems it to be in the best interests of the town to stay the process.



(d) Authority to resolve protests. The procurement agent shall have the authority to settle and resolve a protest concerning the intended award of a contract. The procurement agent shall promptly investigate the protest and issue a written decision within thirty (30) days of the date the protest is received.

(e) Review of the procurement agent's protest decision.

(1) Following the procurement agent's written decision on the protest, protestor may file a request for a review of the procurement agent's decision with the town manager. The request for review shall be made in writing and filed with the procurement office by 4:00 p.m. on the fifth business day following notification of the procurement agent's decision.

(2) The town manager shall issue a written decision within thirty (30) days of the date the request for review is received.

(f) Final decision. The decision of the town manager shall be final and conclusive as to the protest.

(g) Protest bond or security. The town commission may, by separate resolution, establish a requirement for a protest bond. If a protest bond is required, the written protest must be accompanied by a security in the form of a protest bond (in a form and with such terms as approved by the town attorney) or cash in the amount set by the commission. If the town manager determines that the protest does not require reversal of the town's initial decision, the town shall be entitled to recover the amount of the protest bond or security.

# Bid Tabulation - REC 22-1 - Tennis Court Resurface

<b>Name</b>	<b>Address</b>	<b>Total Bid Amount</b>
Court Surfaces of Florida	1528 Virgils Way #6 Green Cove Springs, FL 32043	\$34,400
Florida Courts, Inc.	6820 Hudson Ave. Hudson, FL 34667	\$33,330