



**TOWN OF BELLEAIR
 BUILDING DEPARTMENT
 901 Ponce de Leon Blvd.
 Belleair, Florida 33756-1096
 Phone: (727) 588-3769 ext. 215
 Fax: (727) 588-3768**

NOTICE TO ROOFING CONTRACTORS

Please be advised the Florida Building Code, in addition to the Building Official, requires the following roof inspections. These inspections are **mandatory** and **not** optional, per the Florida Building Code.

- **Deck Fasteners**
- **Insulation (if applicable)**
- **Dry-In (Felt or Base Sheet) and/or Secondary water barrier**
- **Flashing**
- **In-Progress (Roof Covering)**
- **Final**

******* NOTE TO ROOFING CONTRACTORS*******

Photos are **NOT** an acceptable alternative to required inspections without **prior approval** by the Building Official. **“NO exceptions”** Failure to comply with calling in for required inspections may result in having to remove installed material to allow for inspection. (You may request inspections to be scheduled between **8-10 a.m. or 10 a.m.-12 Noon**; or afternoons between **12 Noon-2 p.m.**) Please note: you must supply a ladder for the inspector to gain access to the rooftop. Work hours are from 7:30 AM-6:00 P.M. Monday thru Saturday.

*******Due to numerous inspection requests, roof projects not started by 10:30 A.M. for the scheduled day of inspection will have to be rescheduled, by the company, by 2:00 P.M. for the following business day.*******

Job Site Address: _____

I hereby acknowledge and accept the above requirements: _____

Signature by license holder

Print Company Name

Print Your Name

Date



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